

Statement of Fees 2022 – South Australia (TOID 6832)

	Government Contribution (approximate how much the Government Pays)	Student Contribution (How much the Student Pays)						
		Tuition Fees				Additional Course Fees (as relevant)		
		A Concession (Funded – Minister for Innovation and Skills)	B Non- Concession (Funded – Minister for Innovation and Skills)	C Fee for Service (FFS)	JobTrainer Concession (Funded – Minister for Innovation and Skills)	Administration Fee (deposit)	RPL Assessment (Per Unit)	Resources (Incl. GST)
CHC33015 Certificate III in Individual Support (Ageing, Home and Community)	\$4,766.49*	\$245 (\$0.38 per hr.)	\$795 (\$1.22 per hr.)	\$2,500 (\$3.85 per hr.)	\$162.50 (\$0.25 per hr.)	\$80	\$300	N/A
HLT33115 Certificate III in Health Services Assistance	\$3,169.20*	\$245 (\$0.49 per hr.)	\$795 (\$1.59 per hr.)	\$2,500 (\$5.00 per hr.)	\$125 (\$0.25 per hr.)	\$80	\$300	N/A
CHC43115 Certificate IV in Disability	\$6,586.12*	\$245 (\$0.26 per hr.)	\$795 (\$0.85 per hr.)	\$2,500 (\$2.69 per hr.)	\$232.50 (\$0.25 per hr.)	\$80	\$280	N/A
SKILL SETS								
HLTSS00064 Infection control Skill Set	\$509.46*	N/A	\$15	\$289 (\$11.56 per hr)	\$15	N/A	N/A	N/A
CHCSS00070 Assist Clients with Medication Skill Set	\$1,033.23*	\$50	\$50	\$585 (\$3.9 per hr)	\$50	N/A	N/A	N/A

Participant Eligibility Criteria apply.

The student tuition fees as published are subject to change given individual circumstances at enrolment. Unless otherwise stated, all courses are 'current' as published on the National Register.

*Indicative subsidy calculation only, Supported by Government of South Australia (Department of Innovation and Skills).

Standard Entitlement Criteria

To be eligible for *Innovation and Skills* training subsidy an individual must be living or working in South Australia and be an Australian or New Zealand citizen, a permanent Australian resident, or an eligible Visa holder.

1. If, at the time of first enrolment from the Effective Date, a Participant seeks to enrol in a Course and the Participant does not hold a non-school qualification (from a Certificate I level up to and including a doctorate) or is a Jobseeker (as defined in this Schedule), the Participant will, subject to the assessment of the Participant's learning and support needs in accordance with clause 29, be entitled to access a subsidised training place for:
 - 1.1. one Foundation Skills Course if assessed by the Service Provider to require one pursuant to clause 29;
 - 1.2. one Course selected from the Certificate II level;
 - 1.3. two Courses selected from the Certificate III to Advanced Diploma level;
 - 1.4. up to five Bridging Units at every qualification level; and
 - 1.5. unlimited Priority Courses.
2. If, at the time of first enrolment from the Effective Date, a Participant seeks to enrol in a Course and the Participant has a non-school qualification at Certificate II level or lower, the Participant will, subject to the assessment of the Participant's learning and support needs in accordance with clause 29, be entitled to access a subsidised training place for:
 - 2.1. one Foundation Skills Course if assessed by the Service Provider to require one pursuant to clause 29;
 - 2.2. two Courses selected from the Certificate III to Advanced Diploma level;
 - 2.3. up to five Bridging Units at every qualification level; and
 - 2.4. unlimited Priority Courses.
3. If, at the time of first enrolment from the Effective Date, a Participant seeks to enrol in a Course and the Participant has a non-school qualification at Certificate III level or above (including a qualification from a university), the Participant will, subject to the assessment of the Participant's learning and support needs in accordance with clause 29, be entitled to access a subsidised training place for:
 - 3.1. one Foundation Skills Course if assessed by the Service Provider to require one pursuant to clause 29;
 - 3.2. one Course selected from the Certificate III to Advanced Diploma level'
 - 3.3. up to five Bridging Units at every qualification level; and
 - 3.4. unlimited Priority Courses.
4. The entitlements for each Participant set in this Schedule are a limitation on the Participant's entitlements to enrol in Accredited Training from any service provider which is delivering Accredited Training as part of the Minister's WorkReady policy and not just a limit on the Participant's entitlements to receive Accredited Training from the Service Provider.

NOTE- From 15 October 2020, Standard Entitlement Criteria do not apply to any course on the Subsidised Training List, which means an individual can access qualifications or short courses regardless of the prior qualification and training already completed and can undertake more than one course or short course. Training commenced during this period will not impact on an individual's base entitlement to access subsidised training. For more details and to see eligible visa please visit: <https://www.skills.sa.gov.au/courses-careers/eligibility-explained>.

Concession Rates

Concession rates apply only to Certificate IV level courses and below. To be eligible for the concession rate you must be eligible for a government subsidised training place and at course commencement, you must hold a current and valid Commonwealth Health Care Card, Pensioner Concession Card or Veteran's Gold Card.

Job Trainer

JobTrainer will support school leavers, young people and job seekers. The following people will be eligible to access low-fee training under JobTrainer:

- Not be employed and not enrolled in a secondary school; or
- Aged between 16 to 24 years and not enrolled in secondary school; or
- Prisoners in a South Australian correctional institution; or
- At the commencement of training in a Unit of Competency in the course, the Participant holds a current Commonwealth Government concession card - Health Care, Pensioner or Veteran Affairs concession card.

For more details, please visit: <https://innovationandskills.sa.gov.au/skills/skilling-south-australia/jobtrainer>.

Fee for Service

Fee for service rates apply to those applicants who do not meet the *Innovation and Skills* entitlement criteria.

Payment Terms

Once the deposit amount of \$80 is paid, it will be deducted from the total course fee if the course is deemed suitable and enrolment is accepted.

If course fees are paid in full prior to course commencement a 10% discount will be applied.

Payment Plan is available via a third party, *DebitSuccess Pty Ltd*. The exact fees and charges for a Payment Plan will be set out in a contract. Examples of fees and charges that apply under the contract include:

- A non-refundable, one-off administration fee of \$12.00 (payable with first instalment)
- 4.4%* surcharge for each direct debit (based on amount of payment plan)
- A reversal fee of \$14.95 for each failed direct debit

NOTE: Discount and/or Payment Plan **do not** apply to Qualifications and Skill Sets if the course fee is \$299 or less.

Refund Policy

Students who provide EmployEase with written notification of their withdrawal from a course within 4 weeks of their **Course Start Date** will be eligible to receive a refund. Refunds are calculated as follows:

- Written notification received within a period of no less than 3 working days prior to the **Course Start Date** = full refund minus \$80 and any **DebitSuccess contract** fees, if applicable.
- Written notification received **less than** 3 working days, or **within** 28 days of student **Course Start Date** = full Refund minus \$1,000 and any **DebitSuccess contract** fees, if applicable.
- Written notification received **more** than 28 days from student **Course Start Date** = no refund

Please note – Payment Plan Agreements continue after course withdrawal. Students on a payment agreement who withdraw from a course **within** 28 days from student **Course Start Date** are eligible for early termination of the payment agreement. Terminations are calculated in accordance with the terms above.

Cancellation of a Course

Should a course be cancelled by EmployEase prior to commencement, all fees paid will be automatically refunded, unless the student chooses to transfer to another EmployEase course. No additional costs will be incurred. Should EmployEase cancel a course after course commencement, every reasonable step will be taken to support students to complete their training with another EmployEase group without financial disadvantage. Discretion may be applied as deemed reasonable by EmployEase. Should EmployEase be advised to transfer continuing students to another RTO, EmployEase would seek guidance from ASQA and would, through established professional networks with ACPET secure training places with reputable RTOs.

Course Outline

EmployEase is responsible for the quality of training and assessment in compliance with the Standards for RTOs 2015. For course specific information including delivery methods, course duration, locations and work placement requirements please refer to the Course Outline. Course Outlines are available on the EmployEase website at www.employease.com.au

Certificates and Statements of Attainment

EmployEase is responsible for the issuance of AQF certification documentation. Certificates are issued to students who successfully complete all aspects of their training. Certificates and Statements of Attainment are issued within 30 business days of the final competency being recorded. Replacement certificates and Statements of Attainment are available upon request, reprints will incur a charge of \$33.00 (incl.GST) each.

Complaints and Appeals

EmployEase Complaints and Appeals Policy and Procedure is available on the EmployEase website www.employease.com.au

Student Handbook

A copy of the Student Handbook_SA is available on the EmployEase website www.employease.com.au